

**WARRANT  
ANNUAL TOWN MEETING – MAY 9, 2016  
THE COMMONWEALTH OF MASSACHUSETTS**

Middlesex, ss.

To either of the Constables of the Town of Carlisle in the County of Middlesex:

**GREETINGS**

IN THE NAME OF the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and town affairs, to meet at the Corey Building at 150 Church Street in said Carlisle on Monday, the Ninth of May next, at seven o'clock in the evening, and thereafter continuing from day to day until completed, then and there to act on the following articles:

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**CONSENT AGENDA**

In an effort to streamline Town Meeting and therefore to make it more inviting to voters, the Board of Selectmen has decided to continue with the concept of the Consent Agenda. This agenda speeds the passage of Articles that the Selectmen anticipate, in consultation with the Moderator and Finance Committee, are likely to generate no controversy and can be properly voted on without debate. The purpose of the Consent Agenda is to allow these Articles to be acted upon pursuant to a single motion, and to be passed without debate.

**THE TOWN WILL BE ASKED TO APPROVE THE USE OF A CONSENT AGENDA UNDER ARTICLE 1.**

**Should the Town approve the use of a CONSENT AGENDA, the Selectmen have voted to recommend that the following Articles be acted upon under the Consent Agenda: Articles 2, 3, 4, 5, 6, 7 and 8.** The Articles to be taken up under the Consent Agenda are indicated by a double asterisk (\*\*).

At the call of the Consent Agenda, the Moderator will call out the numbers of the Articles, one by one. If one or more voters object to any particular Article being included in the

Consent Agenda, please say the word “Hold” in a loud voice when the number is called. The Article will then be automatically removed from the Consent Agenda and restored to its original place in the Warrant, to be debated and voted upon in the usual manner. After the calling of the individual items in the Consent Agenda, the Moderator will entertain a SINGLE MOTION that all items remaining on the Consent Agenda be acted upon favorably by the voters.

Please carefully review the list of proposed Articles, which appears in the printed Warrant Book that is mailed to each home. If you have any questions about the consent articles or procedure, please contact the Town Administrator at 978-371-6688 before Town Meeting.

**ARTICLE 1 – Consent Agenda:** To see if the Town will vote to adopt certain procedures to govern the conduct of the 2016 Annual Town Meeting, or to take any other action related thereto. (BOARD OF SELECTMEN)

**ARTICLE 2 - Town Reports\*\*:** To hear and act upon the reports of Town Officers, Boards, Committees, Commissioners, and Trustees, or to take any other action related thereto. (BOARD OF SELECTMEN)

**ARTICLE 3 - Salaries of Elected Officials \*\*:** To see if the Town will vote to fix the salaries of the elected officers of the town as provided by M.G.L. c. 41, § 108, as amended, for the Fiscal Year 2017, beginning July 1, 2016, or to take any other action related thereto.

		Voted FY'15	Voted FY'16	Recommended FY'17
		<hr/>	<hr/>	<hr/>
Moderator		\$50	\$50	\$50
Town Clerk		\$58,204	\$59,543	\$60,734
Assessors -	Chairman	\$100	\$100	\$100
	Second Member	\$100	\$100	\$100
	Third Member	\$100	\$100	\$100

(BOARD OF SELECTMEN/FINANCE COMMITTEE)

***Finance Committee Recommendation:*** The Finance Committee recommends approval of Article 3.

**ARTICLE 4 – Actuarial Valuation of Post-Employment Benefits\*\*:** To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow pursuant to any applicable statute a sum of money to be spent by the Board of Selectmen for the purpose of professional services in connection with GASB 45 actuarial valuation of post-employment benefits for the Town, or to take any other action related thereto. (BOARD OF SELECTMEN/FINANCE COMMITTEE)

***Finance Committee Recommendation:** The Finance Committee recommends raising and appropriating \$4,000 to be spent by the Board of Selectmen for professional services connected with the Actuarial Valuation. The intent of this article is to plan for and budget a portion of the cost for the actuarial valuation that must be done every two years by the Treasurer.*

**ARTICLE 5 – Revaluation \*\*:** To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow pursuant to any applicable statute a sum of money to be spent by the Board of Assessors for the purpose of professional services and other related expenses in connection with revaluation of real estate and personal property in the Town, or take any other action related thereto. (BOARD OF SELECTMEN/FINANCE COMMITTEE)

***Finance Committee Recommendation:** The Finance Committee recommends approval of Article 5 for \$5,000 to be spent by the Board of Assessors for professional services connected with revaluation. The intent of this article is to plan for and budget a portion of the cost for the revaluation that must be done every three years by the Assessors, in each of the years leading up to the revaluation.*

**ARTICLE 6 - Department Revolving Funds Authorization \*\*:** To see if the Town will vote to authorize or reauthorize certain revolving funds, as set forth below, pursuant to M.G.L. c. 44, § 53E ½ for the Fiscal Year 2017, beginning July 1, 2016, or to take any other action related thereto. (BOARD OF SELECTMEN/FINANCE COMMITTEE)

Revenue Funds	Revenue Source	Authority to Spend	Use of Fund	Spending Limit
School Buses	User Fees Collected by School	School Committee	To provide transportation for 7 <sup>th</sup> and 8 <sup>th</sup> grade students	\$60,000

Board of Health Inspections	Board of Health Fees	Board of Health	Specific expert engineering and consulting services to review septic and well installations and repairs, sanitary inspections and other appropriate reimbursable expenses.	\$50,000
Hazardous Wastes	Transfer Station User Fees & Grants Received	Board of Selectmen	Transfer Station recycling expenses and household hazardous waste collection /disposal	\$60,000
Trails Committee	Sale of Trails in Carlisle Book	Board of Selectmen	Building, maintaining and enhancing recreation trails.	\$10,000
Conservation Foss Farm	User Fees	Conservation Commission	Activities and maintenance associated with Foss Farm.	\$2,500
Conservation Building Maintenance	Fees and/or Rent	Conservation Commission	Maintenance and repairs associated with the Buildings located on Conservation Commission Lands	\$30,000
Historical Commission	Fees	Historical Commission	Reasonable expenses related to filings/applications.	\$3,000
Youth Commission	Event Admission Fees	Board of Selectmen	To provide for dances and other events sponsored by the Youth Commission.	\$10,000
Building Department	User Fees	Board of Selectmen	To cover inspectional services and administrative expenses.	\$125,000
Council on Aging	User Fees	Council on Aging	To provide for expenses for activities, programs and events sponsored by the Council on Aging.	\$30,000
Council on Aging	User Fees	Council on Aging	To provide for expenses of transportation services for Carlisle residents sponsored by the Council on Aging.	\$15,000

***Finance Committee Recommendation:*** *The Finance Committee recommends authorizing the following revolving special revenue funds, as specified in Article 6: School buses, Board of Health inspections, Hazardous Wastes, Trails Committee, Conservation Foss Farm, Conservation Building Maintenance, Historical Commission, Youth Commission, Building Department, and Council on Aging and Council on Aging transportation. All of these Funds receive their revenues from user fees and grant awards, which are spent to provide services as determined in each of the fund's charter.*

**ARTICLE 7 – Real Estate Tax Exemption \*\*:** To see if the Town will vote to authorize the Board of Assessors, pursuant to M.G.L. c. 59, § 5 (clause 41C), to grant an additional real estate tax exemption of up to one hundred percent (100 %) of the amount permitted by this statute, or to take any other action related thereto. (BOARD OF SELECTMEN/BOARD OF ASSESSORS)

***Finance Committee Recommendation:*** *The Finance Committee recommends authorizing the Board of Assessors to grant this exemption.*

**ARTICLE 8 - FY 2017 Chapter 90 Authorization \*\*:** To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money to be used for reconstruction and improvements of Public Ways, as provided for under the provisions of M.G.L. c. 90, or to take any other action related thereto. (BOARD OF SELECTMEN/FINANCE COMMITTEE)

***Finance Committee Recommendation:*** *The Finance Committee recommends appropriating Chapter 90 funds to fund road reconstruction and improvement of public ways. Under the General Laws, the Commonwealth of Massachusetts will reimburse the Town for these monies.*

**ARTICLE 9 – Fiscal Year 2016 Budget Transfers:** To see if the Town will vote to transfer sums of money into various line items of the Fiscal Year 2016 operating budget from other line items of said budget, from unexpended funds in various accounts or from other available funds. (BOARD OF SELECTMEN/FINANCE COMMITTEE)

***The Finance Committee recommends*** *The Finance Committee recommends that \$76,000 be transferred from the FY 2016 appropriation for Group Insurance and reallocated as follows:*

*\$56,000 to the FY 2016 appropriation for General Government – General Expenses and Town Hall,  
\$10,000 to the FY 2016 appropriation for Insurance and Benefits – Blanket Insurance, and,  
\$10,000 to the FY 2016 appropriation for the Fire Department*

**ARTICLE 10 – FY17 Operating Budget:** To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow pursuant to any applicable statute, a sum of money to fund the various departments, boards, commissions, and operating expenses of the Town for the Fiscal Year 2017, beginning July 1, 2016, or to take any other action related thereto. (BOARD OF SELECTMEN/FINANCE COMMITTEE)

**Article 10**

	<b>FY 2016 Budget</b>	<b>FY 2017 Levy Limit Budget</b>
General Government	1,191,855	1,308,106
Protection of Persons & Property	2,380,577	2,518,092
Board of Health	91,085	106,292
Public Works	1,130,719	1,160,241
Public Assistance	219,791	243,298
Education	17,826,518	18,254,264
Library	594,064	618,899
Recreation	149,990	159,973
Insurance & Benefits	1,480,000	1,395,000
Unclassified	152,000	152,000
County Retirement	771,117	820,032
Long Term Debt	1,535,869	1,502,170
<b>Total</b>	<b>27,523,585</b>	<b>28,238,367</b>

**General Government**

	<b>FY 2016 Budget</b>	<b>FY 2017 Levy Limit Budget</b>
<b>General Government</b>		
General Expense & Town Hall	755,426	786,674
Citizen Recognition	275	275
Treasurer/Collector	151,547	186,888
Town Clerk	72,070	78,510
Registrars & Elections	13,988	19,237
Assessors	109,789	137,939
Planning Board	88,760	98,583
<b>sub-total</b>	<b>1,191,855</b>	<b>1,308,106</b>

**General Expenses & Town Hall:** The Finance Committee recommends a balanced budget appropriation of \$786,674 for this budget item, with \$766,674 to be raised from taxation or other available funds of the

town, and \$20,000 to be transferred from the appropriation approved in Article 13 of the Annual Town Meeting of April 27, 2015 for wage and classification study adjustments.

**Citizen Recognition:** The Finance Committee recommends a balanced budget appropriation of \$275 for this budget item.

**Treasurer/Tax Collector:** The Finance Committee recommends a balanced budget appropriation of \$186,888 for this budget item.

**Town Clerk:** The Finance Committee recommends a balanced budget appropriation of \$78,510 for this budget item.

**Registrars and Elections:** The Finance Committee recommends a balanced budget appropriation of \$19,237 for this budget item.

**Assessors:** The Finance Committee recommends a balanced budget appropriation of \$137,939 for this budget item.

**Planning Board:** The Finance Committee recommends a balanced budget appropriation of \$98,583 for this budget item.

#### **Protection of Persons and Property**

	<b>FY 2016 Budget</b>	<b>FY 2017 Levy Limit Budget</b>
<b>Protection of Persons &amp; Property</b>		
Police	1,422,264	1,487,100
Fire	457,346	492,809
Communications	332,046	352,088
Conservation	100,260	111,283
Dog & Animal Control	10,782	14,998
Inspectional Services	33,879	35,814
Street-Lighting	24,000	24,000
<b>Sub-total</b>	<b>2,380,577</b>	<b>2,518,092</b>

**Police:** The Finance Committee recommends a balanced budget appropriation of \$1,487,100 for this budget item.

**Fire:** The Finance Committee recommends a balanced budget appropriation of \$492,809 for this budget item, with \$439,809 to be raised from taxation or other available funds of the town and \$53,000 to be transferred from the Ambulance Fund.

**Communications:** The Finance Committee recommends a balanced budget appropriation of \$352,088 for this budget item.

**Conservation:** The Finance Committee recommends a balanced budget appropriation of \$111,283 for this budget item.

**Dog & Animal Control:** The Finance Committee recommends a balanced budget appropriation of \$14,998 for this budget item.

**Inspectional Services:** The Finance Committee recommends a balanced budget appropriation of \$35,814 for this budget item.

**Street Lighting:** The Finance Committee recommends a balanced budget appropriation of \$24,000 for this budget item.

**Board of Health**

	<b>FY 2016 Budget</b>	<b>FY 2017 Levy Limit Budget</b>
<b>Board of Health</b>	<b>91,085</b>	<b>106,292</b>

**Board of Health:** The Finance Committee recommends a balanced budget appropriation of \$106,292 for this budget item.

**Public Works**

	<b>FY 2016 Budget</b>	<b>FY 2017 Levy Limit Budget</b>
<b>Public Works</b>		
DPW (incl. trees)	714,742	741,356
Snow & Ice	65,558	65,785
Transfer Station	262,003	264,684
Road Maintenance	88,416	88,416
<b>sub-total</b>	<b>1,130,719</b>	<b>1,160,241</b>

**DPW:** The Finance Committee recommends a balanced budget appropriation of \$741,356 for this budget item.

**Snow & Ice:** The Finance Committee recommends a balanced budget appropriation of \$65,785 for this budget item.



**Transfer Station:** *The Finance Committee recommends a balanced budget appropriation of \$264,684 for this budget item.*

**Road Maintenance:** *The Finance Committee recommends a balanced budget appropriation of \$88,416 for this budget item.*

#### **Public Assistance**

	<b>FY 2016 Budget</b>	<b>FY 2017 Levy Limit Budget</b>
<b>Public Assistance</b>		
Youth Commission	2,872	3,651
Council on Aging	180,319	203,047
Senior Tax Voucher Program	25,000	25,000
Veteran's Agent and Benefits	11,600	11,600
<b>sub-total</b>	<b>219,791</b>	<b>243,298</b>

**Youth Commission:** *The Finance Committee recommends a balanced budget appropriation of \$3,651 for this budget item.*

**Council on Aging:** *The Finance Committee recommends a balanced budget appropriation of \$203,047 for this budget item.*

**Senior Tax Voucher Program:** *The Finance Committee recommends a balanced budget appropriation of \$25,000 for this budget item.*

**Veteran's Agent:** *The Finance Committee recommends a balanced budget appropriation of \$11,600 for this budget item.*

#### **Education**

	<b>FY 2016 Budget</b>	<b>FY 2017 Levy Limit Budget</b>
<b>Education</b>		

Carlisle Public Schools	10,441,674	10,629,420
CCRS	5,905,074	6,107,238
CCRS debt service	1,253,485	1,344,047
MMRHS, including debt service	226,285	173,559
<b>sub-total</b>	<b>17,826,518</b>	<b>18,254,264</b>

**Carlisle Public Schools:** The Finance Committee recommends a balanced budget appropriation of \$10,629,420 for this budget item.

**Concord Carlisle Regional High School (CCRS):** The Finance Committee recommends a balanced budget appropriation of \$6,107,238 for this budget item.

**Concord Carlisle Regional High School (CCRS) Debt Service:** The Finance Committee recommends a balanced budget appropriation of \$1,344,047 for this budget item, with \$1,044,047 to be raised from taxation or other available funds of the town and \$300,000 to be transferred from Free Cash.

**Minuteman Regional High School (MMRHS):** The Finance Committee recommends a balanced budget appropriation of \$173,559 for this budget item.

#### Library

	<b>FY 2016 Budget</b>	<b>FY 2017 Levy Limit Budget</b>
<b>Library</b>	<b>594,064</b>	<b>618,899</b>

**Library:** The Finance Committee recommends a balanced budget appropriation of \$618,899 for this budget item.

#### Recreation

	<b>FY 2016 Budget</b>	<b>FY 2017 Levy Limit Budget</b>
<b>Recreation</b>	<b>149,990</b>	<b>159,973</b>

**Recreation:** The Finance Committee recommends a balanced budget appropriation of \$159,973 for this budget item.

### **Insurance & Benefits**

	<b>FY 2016 Budget</b>	<b>FY 2017 Levy Limit Budget</b>
<b>Insurance &amp; Benefits</b>		
Blanket Insurance	205,000	220,000
Group Insurance	1,000,000	900,000
Contribution to OPEB Trust	225,000	225,000
Unemployment Insurance	50,000	50,000
<b>sub-total</b>	<b>1,480,000</b>	<b>1,395,000</b>

**Blanket Insurance:** The Finance Committee recommends a balanced budget appropriation of \$220,000 for this budget item.

**Group Insurance:** The Finance Committee recommends a balanced budget appropriation of \$900,000 for this budget item.

**Contribution to OPEB Trust:** The Finance Committee recommends a balanced budget appropriation of \$225,000 for this budget item with \$125,000 to be raised from taxation or other available funds of the town and \$100,000 to be transferred from Free Cash.

**Unemployment Insurance:** The Finance Committee recommends a balanced budget appropriation of \$50,000.

### **Unclassified**

	<b>FY 2016 Budget</b>	<b>FY 2017 Levy Limit Budget</b>
<b>Unclassified</b>		
Interest, fees, & costs	1,000	1,000
Public Celebrations	1,000	1,000

Reserve Fund Balance	150,000	150,000
<b>sub-total</b>	<b>152,000</b>	<b>152,000</b>

**Interest, Fees, & Costs:** *The Finance Committee recommends a balanced budget appropriation of \$1,000 for this budget item.*

**Public Celebrations:** *The Finance Committee recommends a balanced budget appropriation of \$1,000 for this budget item.*

**Reserve Fund:** *The Finance Committee recommends a balanced budget appropriation of \$150,000 for this budget item.*

**County Retirement**

	<b>FY 2016 Budget</b>	<b>FY 2017 Levy Limit Budget</b>
County Retirement	771,117	820,032

**County Retirement:** *The Finance Committee recommends a balanced budget appropriation of \$820,032 for this budget item.*

**Long Term Debt Service**

	<b>FY 2016 Budget</b>	<b>FY 2017 Levy Limit Budget</b>
Long Term Debt	1,535,869	1,502,170

**Long Term Debt:** *The Finance Committee recommends a balanced budget appropriation of \$1,502,170 for this budget item with \$1,449,123 to be raised from taxation or other available funds of the town, \$14,945 to be transferred from the Stabilization fund, and \$38,102 to be transferred from the Reserve for Bond Premiums account.*

**ARTICLE 11 – Additional Appropriations:** To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow pursuant to any applicable statute a sum of money to be expended by the Board of Selectmen for the purpose of retaining consultants to conduct studies, provide services and complete projects for the following departments:

<u>Department</u>	<u>Amount</u>	<u>Purpose</u>
Council on Aging	\$6,500	Social Worker
Assessors	\$3,325	Updates to GIS Maps

or to take any other action related thereto. (BOARD OF SELECTMEN)

***Finance Committee Recommendation:*** *The Finance Committee recommends approval of Article 11.*

**ARTICLE 12 – CCRSD LANDFILL REMEDIATION \$1,100,000:** To determine whether the Town will vote to approve \$1,100,000, or any other sum, of debt authorized by the Concord-Carlisle Regional School Committee for landfill remediation; provided, however, that this approval shall be contingent upon passage of a Proposition 2 1/2, debt exclusion referendum under General Laws Chapter 59, §21C(k); to exempt the Town's allocable share of the amounts required for the payment of interest and principal on said borrowing; or take any other action relative thereto. (BOARD OF SELECTMEN)

<p><i>This article provides Carlisle's share of the cost for remediation of the former private landfill located on Concord-Carlisle Regional School District land, the cost to be assessed annually over a period of years consistent with the term of bonds to be issued by the district with debt service expected to commence in Fiscal Year 2017.</i></p>
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***Finance Committee Recommendation:*** *The Finance Committee recommends approval of Article 12.*

### **ARTICLE 13 – REPURPOSING OF PRIOR TELECOMMUNICATIONS VOTE:**

To see if the Town will vote to amend its vote taken on Article 16 of the April 28, 2014 Annual Town Meeting by changing the purpose of the appropriation from “for the erection of a telecommunications tower on the campus of the Carlisle Public School,” to “for the purpose of funding an engineering design of an improved telecommunications system and other related equipment and improvements to existing public safety telecommunications within the Town of Carlisle,”; or take any other action related thereto. (BOARD OF SELECTMEN)

***Finance Committee Recommendation:*** *The Finance Committee will make its recommendation at Town Meeting.*

**ARTICLE 14 – FY16 PEG Local Access appropriation:** To see if the Town will vote to appropriate the sum of \$99,433.89 from the PEG Local Access Receipts reserved for appropriation special revenue account for the purpose of providing local cable access services and programming for the Town of Carlisle by Concord-Carlisle Community Television, or to take any other action related thereto. (BOARD OF SELECTMEN)

*Finance Committee Recommendation:* The Finance Committee recommends approval of Article 14.

**ARTICLE 15 – Approve/Fund Collective Bargaining Agreements:** To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the purpose of funding a successor collective bargaining agreement between the Town of Carlisle and Mass. Coalition of Police Local 201, or to take any other action related thereto. (BOARD OF SELECTMEN)

*Finance Committee Recommendation:* The Finance Committee will make its recommendation at Town Meeting.

**ARTICLE 16 - FIRE DEPARTMENT ADDITIONAL WAGE APPROPRIATION:**

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to fund fire department wages, or to take any other action related thereto. (BOARD OF SELECTMEN)

*Finance Committee Recommendation:* The Finance Committee will make its recommendation at Town Meeting. This appropriation is not included in the FY17 levy limit budget presented herein.

**ARTICLE 17 – Capital Equipment:** To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow pursuant to any applicable statute a sum of money for various capital purposes, or provide by any combination of these methods, or take any other action related thereto. (LONG TERM CAPITAL REQUIREMENTS/BOARD OF SELECTMEN)

**Long Term Capital Requirements**

**FY'17**

		Amount	Appropriation Expires
CPS	Technology Replacement	80,000	June 30, 2019
CPS	Annual Maintenance	25,000	June 30, 2019
CPS	Security Plan Implementation	30,000	June 30, 2019
CPS	Replacement of Kitchen Serving Line	45,000	June 30, 2019
Police	Cruiser Replacement (1)	47,000	June 30, 2019
Police	Flooring	13,000	June 30, 2019
Police	Computer & Technology Replacement	4,000	June 30, 2019
Fire	Miscellaneous Maintenance Projects	5,000	June 30, 2019
Fire	Computer replacement	2,500	June 30, 2019
Fire	Vehicle Replacement	48,000	June 30, 2019
Fire	Office Trailer	8,000	June 30, 2019
Fire	Outside Shelter for Tanker Truck	6,500	June 30, 2019
DPW	Snow Plow Equipment for Pathways	9,295	June 30, 2019
Library	Misc. Maintenance Projects	5,000	June 30, 2019
Library	Computer & Technology Replacement	4,000	June 30, 2019
Library	Repainting of interior	20,000	June 30, 2019
Town Hall	Technology Upgrades	5,000	June 30, 2019
Town Hall	Major Repairs/Replacement	10,000	June 30, 2019
Town Hall	Cross-walk signals	10,000	June 30, 2019
	TOTAL	377,295	

***Long Term Capital Requirements:*** The Finance Committee and the Long Term Capital Requirements Committee recommend a balanced budget appropriation of \$377,295 for these budget items with

*\$277,295 to be raised from taxation or other available funds of the town, and \$100,000 to be transferred from Free Cash.*

**ARTICLE 18 - Capital Funding for Technology:** To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow pursuant to any applicable statute the sum of \$25,000.00 for the purpose of funding for technology capital projects, or to take any other action related thereto. (BOARD OF SELECTMEN)

***Finance Committee Recommendation:*** *The Finance Committee recommends approval of Article 18.*

**ARTICLE 19 – CPA Annual Recommendations:** To see if the town will vote to act on the report of the Community Preservation Committee and to appropriate or reserve for later appropriation monies from the Community Preservation Fund annual revenues or available funds and to authorize the Board of Selectmen and Conservation Commission to enter into all agreements and execute any and all instruments necessary to acquire, convey, or accept as the case may be, appropriate historic preservation restrictions for historic resources and conservation restrictions for open space, in accordance with Chapter 184 of the General Laws, to be in compliance with the requirements of Chapter 44B, Section 12 of the General Laws of the Commonwealth, and to take any other action related thereto.

**Summary of Motion 1 - FY'17 CPA Appropriations:** That the following amounts be appropriated from the Fiscal Year 2017 Community Preservation Fund estimated revenues to the Community Preservation Fund accounts as follows:

- a. Fifty-Four Thousand Three Hundred Dollars (\$54,300) be appropriated to the Open Space Reserve Fund.
- b. Fifty-Four Thousand Three Hundred Dollars (\$54,300) be appropriated to the Community Housing Reserve Fund.
- c. Fifty-Four Thousand Three Hundred Dollars (\$54,300) be appropriated to the Historic Reserve Fund.
- d. Five Thousand Dollars (\$5,000) be appropriated for Administrative Expenses.
- e. Three Hundred Seventy-Five Thousand One Hundred Dollars (\$375,100) be appropriated to the fiscal year 2017 Community Preservation Budget Reserve account.

**Summary of Motion 2 (FY'16):**

Appropriate \$40,000 from the Historic Reserve Fund to the Carlisle Historical Society, for the Improvement of Environmental Storage Conditions for Collections Stored and Displayed at the Society's Heald House Museum. Any appropriation not expended by June 30, 2018 shall be returned to the Historic



Reserve Fund.

**Summary of Motion 3 (FY'16):**

Appropriate \$20,000 from the Historic Reserve Fund to the Carlisle Historical Commission, for the Development of a Preservation Plan for the Central Burial Ground. Any appropriation not expended by June 30, 2018 shall be returned to the Historic Reserve Fund.

**Summary of Motion 4 (FY'16):**

Appropriate \$14,000 from the Open Space Reserve Fund to the Carlisle Conservation Commission, for the Restoration of Towle Field. Any appropriation not expended by June 30, 2018 shall be returned to the Open Space Reserve Fund.

**Summary of Motion 5 (FY'17):**

Appropriate \$850,000 (\$95,109 from the Open Space Reserve Fund and \$754,891 from the Undesignated Reserve Fund) for the acquisition by purchase or eminent domain of a permanent conservation restriction, in accordance with Chapter 184 of the Massachusetts General Laws, for conservation and passive recreational purposes on approximately 20 acres of the 28.10-acre Sorli Farm Fields, a parcel of land located of Westford Road as shown as Parcel 1-0 on Assessor's Map 18, such conservation restriction to be held in the joint care, custody, management and control of the Conservation Commission and the Carlisle Conservation Foundation. Any appropriation not expended by June 30, 2018 shall be returned to the Undesignated Reserve Fund.

*Beginning in FY15, the Community Preservation Committee began to require the execution of grant agreements with all recipients of CPA funding. The proposed appropriations listed above in Motions 2,3,4, and 5 will be subject to grant agreements. Summaries of those grant agreements can be found on pages XX - XX immediately following the Annual Town Meeting warrant. The complete text of the grant agreements can be found on the Town Meeting page of the Town's website at: [www.carlislema.gov](http://www.carlislema.gov).*

## **ARTICLE 20 – ACCEPTANCE OF HANOVER AND JOHNSON ROADS:**

To see if the Town will vote to lay out Hanover Road and Johnson Road as shown on the plan entitled “Hanover Hill in Carlisle, Massachusetts (Middlesex County) Lot Layout Plan, For: Wilkins Hill Realty, LLC Scale: 1” = 40’ August 24, 2007” prepared by Stamski and McNary, last revised June 3, 2008, which plan is recorded with Middlesex North District Registry of Deeds at Book of Plans 227 as Plan 36, and filed with the Town Clerk, or any portion thereof, as a Town way; and further to authorize the Board of Selectmen to acquire by purchase, gift or eminent domain the fee or lesser title interests in said way, and further to see if the Town will vote to raise and appropriate, borrow pursuant to any applicable statute or transfer from available funds, a sum of money for such purpose: or to take such other actions related thereto. (BOARD OF SELECTMEN)

## **ARTICLE 21 – HOME RULE PETITION- RECALL OF ELECTED OFFICIALS:**

To see if the Town will vote to authorize the Board of Selectmen to petition the General Court to enact legislation in substantially the following form, providing that the General Court may reasonably vary the form and substance of the requested legislation within the scope of the general public objectives of the petition:

### **AN ACT RELATIVE TO THE RECALL OF ELECTED OFFICIALS**

#### **IN THE TOWN OF CARLISLE**

SECTION 1. Any holder of elective office in the town of Carlisle may be recalled and removed from office by qualified voters of the town as provided in this act.

SECTION 2. Fifty (50) registered voters of the town may file with the town clerk an affidavit containing the name of the officer sought to be recalled and a statement of the grounds for recall. Once the names that appear on the affidavit are certified by the board of registrars of voters, the town clerk shall thereupon deliver to the voter first named on the affidavit a sufficient number of copies of petition blanks demanding a recall. The petition blanks shall be issued by the town clerk with the town clerk’s signature and official seal of the town attached thereto. The petition blanks shall be dated and addressed to the board of selectmen and shall contain the name of the person to whom the blanks are issued, the number of petition blanks so issued, the name of the person whose recall is sought, the grounds for recall as stated in the affidavit and shall demand the election of a successor to that office. The affidavit shall be kept with the town records in the office of the town clerk.

SECTION 3. The recall petition shall bear the signatures and residential addresses of at least 200 registered voters eligible to vote in the most recent town election. The recall petition shall be returned to the town clerk within 20 working days after the clerk issues the petition. The

petitions containing the signatures requesting a recall election need not all be submitted at the same time. A copy of each petition shall be maintained with the records of the subject recall election.

SECTION 4. The town clerk shall, within 1 working day of receipt, submit the recall petition to the board of registrars of voters in the town, who shall within 10 working days certify thereon the number of signatures which are names of registered eligible voters.

SECTION 5. If the town clerk determines that the certified petitions meet the requirements of sections 2 to 4, inclusive, the town clerk shall give notice without delay, in writing, by certified mail to the elected officer whose recall is sought by sending to that officer a copy of the affidavit and the recall petition form together with notice of the number of qualified voters certified by the town clerk who signed the recall petition forms and the total number of qualified voters in the town as of the most recent town election.

If the officer to whom the recall notice is directed by the town clerk does not resign the office within 5 working days following receipt of the notice from the town clerk, the town clerk shall give notice, in writing, to the board of selectmen not later than 2 working days following the expiration of the foregoing 5 days. The board of selectmen shall order a special election to be held not more than 90 days after receipt of the notice from the town clerk and not less than 64 days from the date of the order. If, however, any town election is to be held within 100 days of receipt by the board of selectmen of notice from the town clerk, the recall election shall be postponed and shall be held at such time in conjunction with the town election. If a vacancy occurs in the office for any reason after a recall election has been ordered by the board of selectmen, the recall election shall nevertheless proceed as provided in this act.

SECTION 6. An officer sought to be recalled may not be a candidate to succeed the office. The nomination of other candidates to succeed the officer, publication of the warrant for the recall election and the conduct of the nomination and publication, shall be in accordance with laws relating to elections, unless otherwise provided in this act.

SECTION 7. The incumbent shall continue to perform the duties of the office until the recall election— The incumbent shall be deemed removed upon qualification of a successor, who shall hold office for the remainder of the unexpired term. If the successor fails to qualify within 7 days after receiving notification of the election, the incumbent shall be deemed removed and the office vacant.

SECTION 8. Ballots used in a recall election shall submit the following propositions in the order indicated:

For the recall of (name of officer)

Against the recall of (name of officer).

There shall be an appropriate place for the voters to vote for either proposition. Under the propositions shall appear the word "Candidates", the directions to voters required by section 42 of chapter 54 of the General Laws, and beneath this the names of candidates nominated as provided in this act. If the majority of the votes cast upon the question of recall is in the affirmative, the candidate receiving the highest number of votes shall be declared elected. If a majority of votes on the question of recall is in the negative, the ballots for candidates shall not be counted.

SECTION 9. A recall petition shall not be filed against an officer of the town until at least 6 months after the officer takes office, or, in the case of an officer subjected to a recall election and not removed thereby, until at least 6 months after the election at which the recall was submitted to the voters.

SECTION 10. A person who was recalled from an office in the town or who resigned from office while recall proceedings were pending against the officer, shall not be appointed or elected to any town office within 2 years after removal by recall or resignation.

SECTION 11. This act shall take effect upon its passage. (BOARD OF SELECTMEN)

## **ARTICLE 22 – HOME RULE PETITION RE: DOUBLE POLES**

To see if the Town will vote to authorize the Board of Selectmen to petition the General Court to enact legislation in substantially the following form, providing that the General Court may reasonably vary the form and substance of the requested legislation within the scope of the general public objectives of the petition:

### **AN ACT authorizing the Town of Carlisle to assess fines for failure to relocate or remove utility poles and wires**

Be it enacted in the Senate and House of Representatives in General Court assembled, and by the authority of the same as follows:

SECTION 1. For purposes of this act, a "utility company" shall mean a company, department or other entity that distributes and/ or supplies electricity, telephone, telegraph, gas, communication, cable television services, and/ or other utilities, and shall include the owner of utility wires, cables, attachments, and poles used for such purposes.

SECTION 2. Notwithstanding the provisions of M.G.L. c. 164, § 22, M G.L. c. 164, § 34B, M G.L. c. 166, § 22A, or any other general or special law to the contrary, the Town of Carlisle shall have the authority to assess fines to any utility company which fails to relocate utility wires, cables and attachments which it is responsible or otherwise required or authorized to relocate to an adjacent or nearby pole within twenty-one (21) days of the date on which said relocation is practical as defined in this act, in an amount not to exceed the sum of two hundred fifty dollars (\$250.00) per location per day after the twenty-first (21st) day, and one thousand dollars (\$1,000.00) per location per day after the sixtieth (60th) day.

SECTION 3. For purposes of this act, the relocation of a utility wire, cable or attachment is practical in circumstances in which the wire, cable or attachment is the highest mounted wire, cable or attachment on a pole, a replacement pole or conduit has been installed at a nearby location, no lighting or other fixture impedes the relocation, and any permits, grants of location or other approvals necessary for such relocation have been provided.

SECTION 4. Notwithstanding the provisions of M.G.L. c. 164, § 34B, or any other general or special law to the contrary, the Town of Carlisle shall have the authority to assess fines to any utility company which fails to remove a utility pole which it is responsible or otherwise required or authorized to remove as part of a relocation within ninety (90) days of the date on which said relocation is practical as defined in this act, in an amount not to exceed the sum of two hundred fifty dollars (\$250.00) per location per day after the twenty-first (21st) day, and one thousand dollars (\$1,000.00) per location per day after the sixtieth (60th) day.

SECTION 5. For purposes of this act, removal of a utility pole is practical in circumstances in which all wires, cables and attachments have been removed from the pole and/ or relocated to one (1) or more adjacent utility poles or locations, and any permits, grants of location or other approvals necessary for such relocation have been provided.

SECTION 6. Notwithstanding the provisions of M.G.L. c. 164, § 34B, or any other general or special law to the contrary, the town of Carlisle shall have the authority to assess fines to any utility company which fails to initiate the installation of a new utility pole which it is responsible or otherwise required or authorized to install within ninety (90) days of the date on which said installation is requested or ordered by the town as defined in this act, in an amount not to exceed the sum of two hundred fifty dollars (\$250.00) per location per day after the ninetieth (90th) day, and one thousand dollars (\$1,000.00) per location per day after the one hundred and twentieth (20th) day.

SECTION 7. For purposes of this act, installation of a new utility pole is practical in circumstances where the company responsible for installing pole has been formally requested or ordered to do so by the town of Carlisle or its authorized representative for reasons of compliance with the Americans With Disabilities Act, the Massachusetts Architectural Access Board, other applicable state or federal law or regulation, the requirements of a roadway project, or compliance with town of Carlisle policy, and for which any permits, grants of location or other approvals necessary for such installation have been provided.

SECTION 8. Notwithstanding the provisions of M.G.L. c. 164, § 22.. MG.L. c. 164, § 34B, or any other general or special law to the contrary, the town of Carlisle shall have the authority to assess fines to any utility company which fails to remove or fully secure a utility wire, cable or attachment under its ownership or authority that has been disconnected from a customer location and which remains attached to a utility pole or an adjoining fixture within twenty one (21) days of the date on service has been discontinued, in an amount not to exceed the sum of two hundred fifty dollars (\$250) per location per day after the twenty-first day, and one thousand dollars (\$1,000) per location per day after the sixtieth day.

SECTION 9. For purposes of this act, removal or securing of a utility wire, cable or attachment is practical in circumstances in which the service has been discontinued from a customer location, and the wire, cable or attachment has been disconnected from the customer

location, and remains attached to, but is not fully secured to a utility pole or fixtures attached thereto.

SECTION 10. A utility company may request an exemption from provisions of this act, which may be granted only following a duly posted public meeting of the Carlisle Board of Selectmen, who shall have sole authority to grant such exemption.

SECTION 11. Fines that are collected in accordance with this act shall be issued by the Carlisle Board of Selectmen or their designee, and shall be deposited in the Town of Carlisle general fund, or in a fund lawfully established for the improvement of public ways. The issuance of a fine shall not preclude the Town of Carlisle from seeking or obtaining any or all other legal and equitable remedies to prevent or remove a violation of this act. The fines set forth herein may be annually revised by the Carlisle Board of Selectmen.

SECTION 12. This act shall take effect upon its passage. (BOARD OF SELECTMEN)

## **ARTICLE 23 – GENERAL BYLAW AMENDMENT – NOISE CONTROL (Impact Devices)**

To see if the Town will vote to amend the General Bylaws by:

1. Adding a new Article XVI, to read as follows:

### **ARTICLE XVI**

#### **16. NOISE CONTROL**

##### **16.1 Purpose.**

Whereas excessive noise may be a serious hazard to the public health and welfare, safety, and the quality of life; and whereas a substantial body of science and technology exists by which excessive noise may be substantially abated; and whereas the people have a right to and should be ensured an environment free from excessive noise that may jeopardize their health or welfare or safety or degrade the quality of life; now, therefore, it is the policy of the Town of Carlisle to limit excessive noise, as more specifically provided for herein, which may jeopardize the health and welfare or safety of its citizens or degrade the quality of life.

## 16.2 Ledge Removal

16.2.1. The use of impact devices (including but not limited to hoe rams, rock drills, pile drivers, and rock crushing devices) to remove ledge and subsurface rock causes construction noise of significant intensity and duration. Notwithstanding any other provision of the Town's General Bylaws, no impact devices shall be used to remove ledge or subsurface rock without a license issued by the Building Commissioner. This provision shall not apply in cases where:

16.2.1.1 Ledge removal is specifically addressed in a zoning or subdivision authorization applicable to a particular property; or

16.2.1.2 Where all site work requiring the use of impact devices on a particular building lot is concluded within two calendar days, and the use of impact devices does not resume at any point thereafter.

### 16.2.2 Requirements for review by the Building Commissioner

Any person who desires to receive a license from the Building Commissioner pursuant to this subsection shall submit a written application for such license. The application shall address each of the following:

16.2.2.1 The extent of ledge and rock removal, rock crushing and/or drilling necessary during site development (volume, characteristics and location);

16.2.2.2 The expected duration (number of days and hours per day) of the operation of Impact Devices;

16.2.2.3 A cross section of the material to be excavated;

16.2.2.4 A narrative statement of alternate methods of ledge removal at the site, including blasting, and a description of why such alternate methods have not been employed;

16.2.2.5 A Noise Control Plan documenting all proposed mitigating measures to minimize the generation of noise;

- 16.2.2.6 Written certification from a qualified engineer, contractor or consultant that the engines of all equipment used in ledge and rock removal have working mufflers and/or other noise control features that are equal to or better than the original manufacturer's product;
- 16.2.2.7 Written certification from a qualified engineer, contractor or consultant that industry best practices for noise avoidance and abatement are being utilized to the greatest extent feasible; and
- 16.2.2.8 A calendar of activities for all planned use of impact devices, and the trucking route and type(s) of vehicle to be used on any street for the transfer of material to be removed.

### 16.2.3 Action on Application

Within thirty (30) days of receipt of a complete application under section 16.2.1, the Building Commissioner shall issue a license authorizing the use of impact devices consistent with the application materials presented. Such license may include reasonable conditions relating to the days and hours of operation of impact devices.

Failure to file a complete application in accordance with section 16.2.2 shall be grounds for denial.

### 16.2.4 Filing of License

A copy of the license must be on file with the Chief of Police and the Town Clerk prior to the beginning of the proposed work.

2. Inserting in Section 1.4.2, between the existing lines stating "Junk \$50.00" and "Conservation Commission—The enforcing persons shall include the Conservation Commission by an affirmative vote of a majority of its members", a new line to read as follows: "Noise Control \$300.00"

or to take any other action in relation thereto.



## **ARTICLE 24 – GENERAL BYLAW AMENDMENT – NOISE CONTROL (Power Equipment)**

To see if the Town will vote to amend the General Bylaws by inserting, at the conclusion of Article XVI, adopted by Town Meeting under Article \_\_ of the Warrant, a new subsection to read as follows, with all section references to be inserted so as to follow sequentially after the previously-adopted provisions of Article XVI:

### \_\_\_. Yard, Garden and Construction Equipment

- \_\_\_.1 Except as may be otherwise conditioned in a zoning or subdivision authorization applicable to a particular property or on property used for the primary purpose of commercial agriculture, the following devices shall not be operated except between the hours of 8 (eight) A.M. to 9 (nine) P.M. Monday through Friday, and from 9 (nine) A.M. to 8 (eight) P.M. on Saturdays, Sundays and Massachusetts and Federal holidays:

All electric motor and internal combustion engine devices employed in yard and garden maintenance and repair.

- \_\_\_.2 Except as may be otherwise conditioned in a zoning or subdivision authorization applicable to a particular property or on property used for the primary purpose of commercial agriculture, the following devices shall not be operated outdoors except between the hours of 7 (seven) A.M. to 9 (nine) P.M. Monday through Friday, and from 9 (nine) A.M. to 5 (five) P.M. on Saturdays, Sundays and Massachusetts and Federal holidays:

All electric motor and internal combustion engine devices employed in construction or demolition, including but not limited to site preparation, assembly, erection, substantial repair, alteration, destruction or similar action, of driveways, public or private rights-of-way, structures, utilities, and similar improvements to real property.

- \_\_\_.3 The foregoing sections \_\_\_.1 and \_\_\_.2 shall not apply to:

- \_\_\_.3.1 The Department of Public Works.
- \_\_\_.3.2 The emission of sound in the performance of emergency work, or in the performance of public safety activities.
- \_\_\_.3.3 The use of motorized snow removal equipment, or the use of chainsaws in connection with any necessary post-storm removal of trees and branches.
- \_\_\_.3.4 The use of small handheld power tools that are inaudible at the property line.

or to take any other action in relation thereto.

## **ARTICLE 25 – GENERAL BYLAW AMENDMENT – NOISE CONTROL (Roosters)**

To see if the Town will vote to amend the General Bylaws, by inserting at the conclusion of Article XVI, adopted by Town Meeting under Articles \_\_ and \_\_ of the Warrant, as applicable, a new subsection to read as follows, with all section references to be inserted so as to follow sequentially after the previously-adopted provisions of Article XVI:

\_\_ Roosters

- \_\_\_.1 This subsection \_\_\_ shall not apply to property that is used for the primary purpose of commercial agriculture and (a) contains five or more acres or (b) contains between two and five acres where the sale of products produced from the agricultural use generates at least \$1,000 per acre annually based on gross sales dollars.
- \_\_\_.2 No person shall own or keep a rooster which, by crowing or by any other noise that is plainly audible from an abutting or nearby residential property between the hours of 9 (nine) P.M. and 7 (seven) A.M., unreasonably disturbs the peace and quiet of any other person.
- \_\_\_.3 Upon receipt of a complaint under this subsection \_\_\_.3, the police department shall conduct an investigation. Upon a determination that a violation of subsection \_\_\_.2 exists, the police department shall deliver to the keeper of the rooster notice of the violation, along with an informational brochure, to be prepared and published by the Town of Carlisle's Agricultural Commission, discussing best practices for the keeping of roosters and outlining various methods for abating the noise impacts associated therewith. Upon delivery of such brochure, enforcement under this subsection \_\_\_.3 shall be stayed for a period of three (3) weeks for the purpose of allowing the keeper of the rooster the opportunity to take remedial measures in response to the complaint.

At least three (3) weeks after the delivery of the brochure, the police department shall renew its action on the complaint and shall impose non-criminal dispositions under Article I, Section 1 of the General Bylaws where the violation of subsection \_\_\_.2 remains ongoing.

or to take any other action in relation thereto. (BOARD OF SELECTMEN)

**ARTICLE 26 – ZONING AMENDMENT – SITE PLAN REVIEW:** To see if the Town will vote to amend the Town of Carlisle Zoning Bylaws for the purpose of XXXXX as follows:

7.6 Site Plan Review

- 7.6.1 For the purpose of administering the provisions of the bylaw relating to non-residential and certain other uses in all districts, not including a senior residential open space community as allowed under Section 5.7 of these bylaws, personal wireless communication facilities as allowed under Section 5.9 of these bylaws, accessory apartments as allowed under Section 5.6 of these bylaws and accessory uses permitted in General Residence Districts under Section 3.2.1.11 of these bylaws, and to ensure the most advantageous use of all properties within the same district and for the reasonable protection of the legitimate interests of adjoining property owners, site plan approval shall be required prior to the:
- 7.6.1.1 Construction of a new building or structure, the principal use of which is non-residential;

- 7.6.1.2 Construction of an addition to or alteration of any existing building, the principal use of which is non-residential;
  - 7.6.1.3 Establishment of a principal non-residential use in an existing building not theretofore used for such purposes;
  - 7.6.1.4 Establishment of a more intensive non-residential use on the site of a previous non-residential use, including, but not limited to, the establishment of or alteration to any parking, loading or vehicular access, or the increase in number of employees at the site or proposed pedestrian traffic to and from the site;
  - 7.6.1.5 Construction of a new building or structure, or an addition or alteration of any existing building or structure, for use as multifamily housing; or
  - 7.6.1.6 Construction or alteration of a municipal parking, cultural, recreational, water supply or protective use pursuant to this Section 7.6 in addition to any special permits or other approvals required under these bylaws.
- 7.6.2 No building permit shall be issued for the purposes described in Section 7.6.1.1 through 7.6.1.6 unless a site plan has been submitted and approved by the Planning Board as provided in this Section 7.6.

Any person desiring approval of a site plan shall submit an application for such containing the information set forth herein or in the Rules and Regulations governing the Site Plan Review (“Rules and Regulations”) to the Planning Board. The Planning Board shall not take final action on such plan until it has held a public hearing thereon within sixty-five (65) days from the date of filing of such application in accordance with the provisions of Section 11 of Chapter 40A of the General Laws. The Rules and Regulations shall, among other things, provide that the Planning Board will seek input from other Town boards, committees and departments concerning the application, including, but not limited to the Board of Selectmen, Board of Appeals, Fire Department, Police Department, Department of Public Works, Conservation Commission, Board of Health and any other Town board or committee.

Failure of the Planning Board to take final action on such site plan review application within sixty (60) days following the close of the public hearing shall be deemed to be an approval thereof and it shall forthwith make an endorsement to this effect on such plan, and on its failure to do so the Town Clerk shall issue a certificate to the same effect.

- 7.6.3 In considering a site plan the Planning Board shall assure to a degree consistent with a reasonable use of the site for the purpose permitted either by the regulations of the district in which it is located or by special permit:
- 7.6.3.1 Compliance with all provisions of the zoning bylaw;
  - 7.6.3.2 Protection of adjoining premises against detrimental or offensive use of the site;

- 7.6.3.3 Convenience and safety of vehicular and pedestrian movement on the site and in relation to adjacent streets, property or improvements and for the location of driveway openings in relation to street traffic;
- 7.6.3.4 Adequacy as to the arrangement and the number of parking and loading spaces in relation to the proposed uses of the premises;
- 7.6.3.5 Adequacy as to the arrangement of proposed buildings, structures, free-standing signs, siting, screening and landscaping;
- 7.6.3.6 Adequacy of the methods on the site for sewage, refuse and other waste disposal, and for surface and sub-surface drainage;
- 7.6.3.7 Protection of the Town's resources, including the effect on public or private water supply and groundwater resources;
- 7.6.3.8 Protection of the public health and safety, and maintenance of ways against extraordinary wear or damage that may be caused by construction operations, as well as minimization of the impact of construction operations on the quality of daily life in the Town;

and may impose such appropriate conditions, limitations and requirements as will insure compliance with the terms of the Planning Board's approval.

- 7.6.4 The Planning Board shall promulgate or amend Rules and Regulations which pertain to the contents of the site plan approval process, which Rules and Regulations shall be consistent with this Section 7.6 of the Zoning Bylaw.
- 7.6.5 Any applicant seeking site plan approval shall submit an Application pursuant to this Section and the Rules and Regulations and pay such fees as shall be determined by the Planning Board to cover any expenses connected with a public hearing and review of the application, including, but not limited to, the costs of any engineering or planning consulting services necessary for review purposes, as set forth in the Board's Rules and Regulations pertaining thereto.
- 7.6.6 In applications for which a special permit pursuant to Section 7.2 must be obtained in addition to site plan approval, the applicant must obtain and file such special permit with the application for site plan review pursuant to this Section 7.6.
- 7.6.7 A copy of the decision bearing the approval of the Planning Board shall be filed in the office of the Town Clerk within fifteen (15) days after the after the approval of said site plan.
- 7.6.8 The Planning Board shall have power to modify or amend its approval of a site plan on petition of the applicant or his assigns, or upon its own motion if such power is reserved in the original approval. All of the provisions of this Section 7.6 applicable to approval shall, where appropriate, be applicable to such modification or amendment.
- 7.6.9 Site plan approval shall lapse if construction or in the case of a change or intensification in use, the substantial use thereof, is not commenced within two (2)

years from the date of approval. An extension may be granted by the Planning Board for good cause. The Planning Board may include as a condition of approval an outside date for substantial completion of construction.

7.6.10 Any appeal of an approval or condition of approval of a site plan by the Planning Board shall be made in accordance with M.G. L., Ch. 40A, S. 17.

(PLANNING BOARD)

## **ARTICLE 27 – MUNICIPAL ELECTRICITY AGGREGATION**

To see if the Town will vote to initiate the process to aggregate electrical load, pursuant to M.G.L. c. 164, § 134, and further, to adopt the following resolution:

Whereas, the Commonwealth of Massachusetts is engaged in a process to establish a competitive market place through deregulation and restructuring of the electric utility industry;

Whereas, citizens of Carlisle have a substantial economic and social interest at stake, and;

Whereas the Town of Carlisle hereby finds that it may be in the interest of the electric ratepayers, both residential and commercial/industrial, to enter into an aggregation agreement,

Be it therefore resolved that the Town of Carlisle hereby:

Publicly declares its intent to become an aggregator of electric power on behalf of its residential and business communities, and;

Will negotiate and enter into a contract for power supply independently. If such a contract is affected, individual consumers would retain the option not to participate and to choose any alternatives they desire, or act in relation thereto. (BOARD OF SELECTMEN)

## **ARTICLE 28 – ZONING AMENDMENT – SOLAR FACILITY OVERLAY DISTRICT**

To see if the Town will vote to amend Section 5.8 (Solar Photovoltaic Overlay District) of the Zoning Bylaws and the Zoning Map of the Town of Carlisle as follows:

1. Amend Section 5.8.4 (Location) to read as follows:

The Solar Photovoltaic Facility Overlay District shall be the area comprised of Assessor's Map 21 Parcels 10, 11 and 12A-A, and a 200 ft x 200 ft portion of Map 20 Parcel 1 along its boundaries with Map 21 Parcels 10 & 9, which shall be shown on a map entitled "Property Maps, Carlisle, Massachusetts." The location of renewable energy generation facilities in the form of Ground-Mounted Solar Photovoltaic Facility shall be permitted as of right in this district.

2. Amend the map entitled "Property Maps, Carlisle, Massachusetts" to show Assessor's Map 21 Parcel 12A-A as included within the Solar Photovoltaic Facility Overlay District.

or to take any other action in relation thereto. (BOARD OF SELECTMEN)

**ARTICLE 29 – ZONING AMENDMENT – Section 5.6, Accessory Apartments:** To see if the Town will vote to allow for a unit in an existing accessory structure on a single family lot to be used as an "accessory apartment" as defined in section 5.6.3.1 of the zoning bylaws or take any action in relation thereto. (CITIZENS' PETITION)

**ARTICLE 30 – EXPAND MISSION OF ENERGY TASK FORCE:** To see if the Town will vote to expand the mission of the Energy Task Force to include reducing the cost and energy used in the disposal of waste in the Town of Carlisle. The Energy Task Force will research and report back to the Town within 2 years with recommendations of how the Town can become a "Zero Waste Town", by reducing the amount of waste that is incinerated, increasing recycling, reducing cost and energy used by all in the disposal of waste and investigating the options of applying for State grants that are available for waste reduction, or take any action in relation thereto, (CITIZENS' PETITION)

And in the name of the Commonwealth of Massachusetts you are hereby further required to notify and warn the inhabitants of the Town of Carlisle, qualified as aforesaid, to go to the Town Hall Building at 66 Westford Street in said Carlisle on Tuesday, the 17<sup>th</sup> day of May, 2016 between the hours of seven o'clock forenoon and eight o'clock in the afternoon and there to vote on the following:

## **TOWN ELECTION – MAY 17, 2016**

**7:00 A.M. TO 8:00 P.M.**

**ELECTION OF OFFICERS** – To see if the Town will vote on the election of the following Town Officers:

Moderator	one for a term of one year
Selectmen	one for a term of three years
Selectmen	one for a term of one year
Board of Assessors	one for a term of three years
Board of Assessors	one for a term of one year
Board of Health	two for a term of three years
Housing Authority	one for a term of five years
Library Trustees	one for a term of three years
Planning Board	three for a term of three years
School Committee	two for a term of three years

## **DEBT EXCLUSION QUESTION**

M.G.L. c. 59, § 21C(k)

**Question 1:** Shall the Town of Carlisle be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the Town of Carlisle's apportioned share of a bond to be issued by the Concord-Carlisle Regional School District to pay for landfill remediation for the District?

YES\_\_\_\_\_ NO\_\_\_\_\_

And you are directed to serve this warrant by posting a true and attested copy thereof at the Town Hall and at the Post Office in said Town of Carlisle at least seven days prior to the time of holding said meeting.

THEREOF FAIL NOT and make return of this warrant, with your doings thereon, to the Town Clerk, at the time and place of holding the meeting aforesaid.

Given under our hands this 22nd day of March in the Year of Our Lord 2016.

BOARD OF SELECTMEN

---

Vanessa Hunnibell Moroney, Chairman

---

John Gorecki, Vice Chairman

---

Nathan C. Brown, Clerk

---

Lyn Lemaire

---

Claude von Roesgen



A True Copy Attest:

\_\_\_\_\_, Constable

Middlesex, ss.

PURSUANT TO THE WITHIN WARRANT, I have notified and warned the inhabitants of the Town of Carlisle by posting up attested copies of the same at the United States Post Office and on the Town Bulletin Board in said town at least seven (7) days before the date of the meeting, as within directed.

\_\_\_\_\_

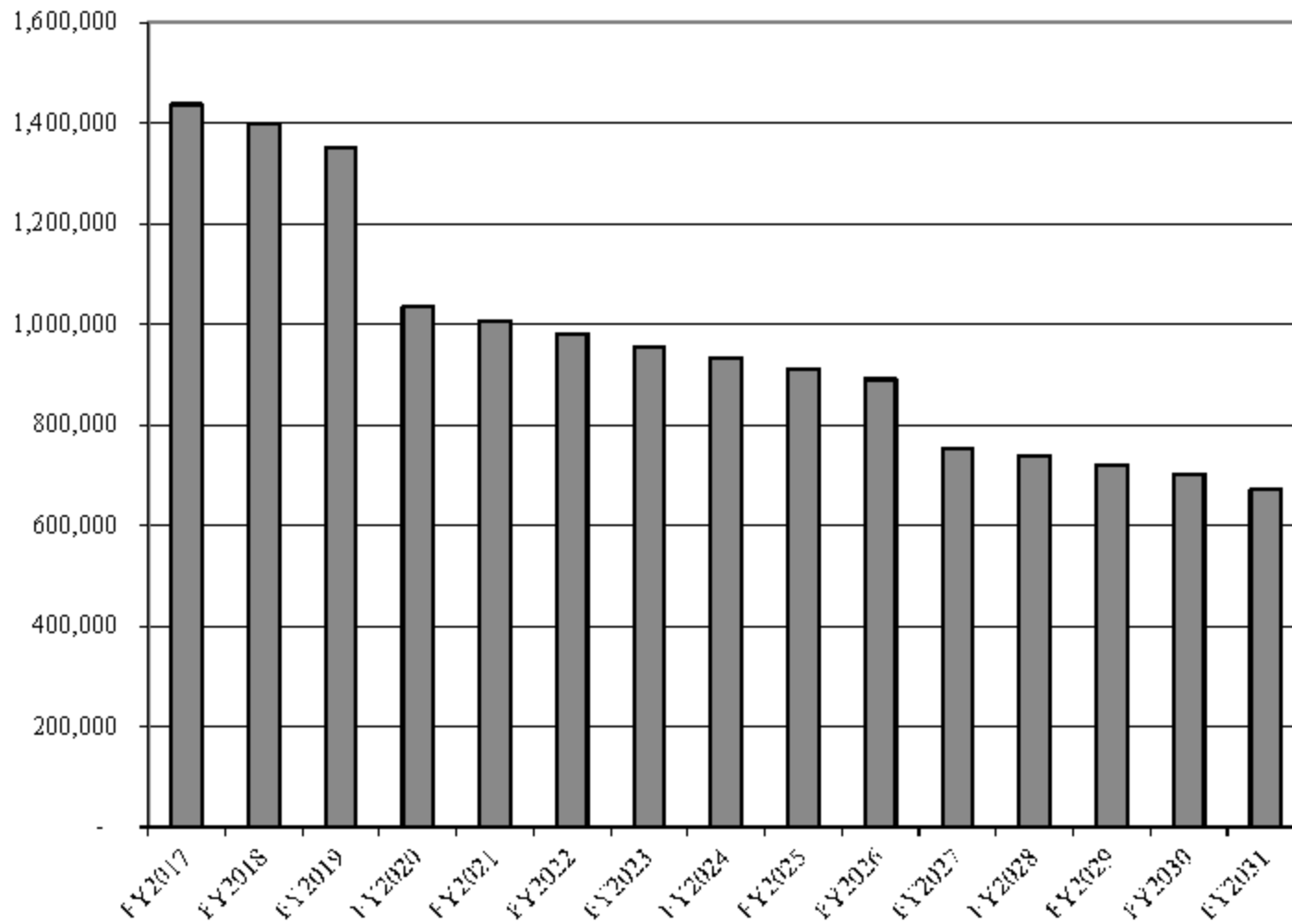
Constable of Carlisle

Date Posted: \_\_\_\_\_

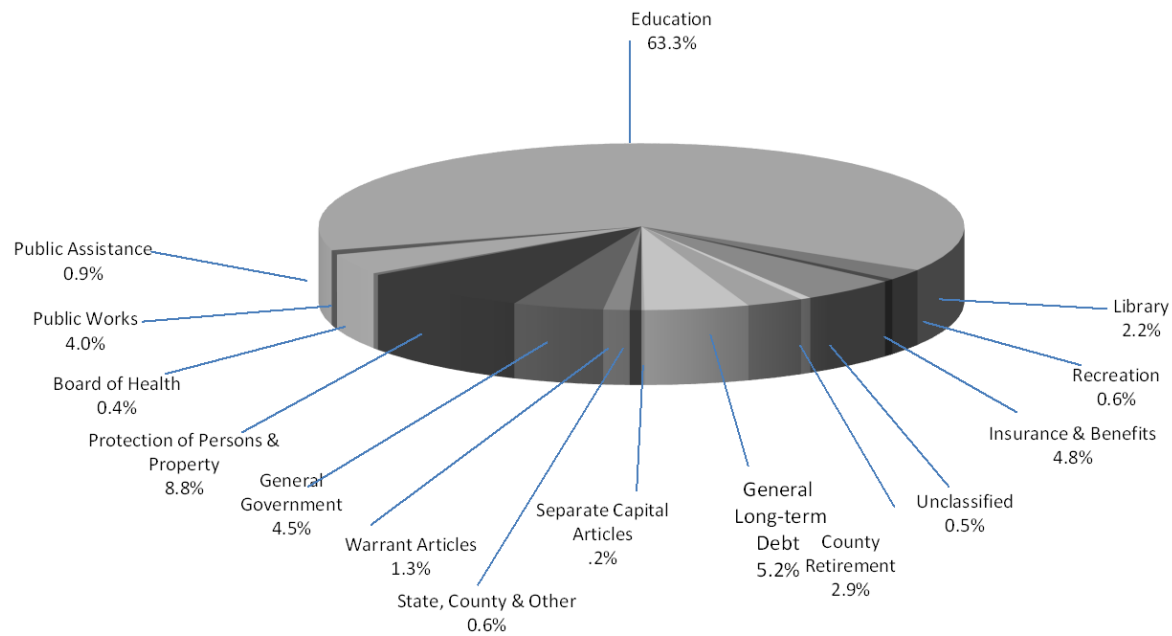
**TABLE II - LONG TERM DEBT SERVICE & EXCLUDED DEBT LEVY**

<u>LONG TERM DEBT SERVICE</u>	<u>FY'16 Budget</u>	<u>FY'17 Budget</u>	<u>% Change</u>
4/1/06 Wastewater Treatment	86,925	84,525	
4/1/06 Wastewater Treatment	79,681	77,482	
3/18/10 R/I - Building Construction	13,320	12,960	
3/18/10 R/I - Land Acquisition	122,200	118,900	
3/18/10 R/I - Building Addition	86,155	78,815	
3/18/10 School Boiler	34,565	33,635	
3/18/10 Fire Truck	56,695	53,165	
3/18/10 Cisterns	25,390	21,700	
11/18/12 CPS Building Project - FSA	15,650	15,350	
11/18/12 DPW Roll-off Truck	13,950	13,650	
11/18/12 Cisterns	5,500	5,380	
11/18/12 Fire Truck	35,200	34,480	
11/18/12 CPS Building Project - D&C	892,663	877,063	
11/18/12 DPW Dump/Sander	10,775	10,565	
Total Long Term Debt Service - Carlisle	<u>1,478,669</u>	<u>1,437,670</u>	<u>-2.77%</u>
Net CCRSD Debt Levy (Carlisle's Assessment)	1,253,485	1,344,047	7.22%
MMRSD Debt Levy	22,588	22,588	0.00%
Gross Debt Service	<u>2,754,742</u>	<u>2,804,305</u>	<u>1.80%</u>
<u>EXCLUDED DEBT LEVY</u>	<u>FY'15 Budget</u>	<u>FY'16 Budget</u>	<u>% Change</u>
Long term debt - Carlisle	1,478,669	1,437,670	
Free cash used to reduce excluded debt levy	(440,000)	(300,000)	
CCRSD Long term debt	1,253,485	1,344,047	
Short Term Interest & short term de	57,200	64,500	
Wang Coombs Stabilization Transfe	(14,945)	(14,945)	
Amortization of Premiums & Grants	(40,238)	(38,457)	
Paid by CPA contribution	-	-	
Net Excluded Debt Levy	<u>2,294,171</u>	<u>2,492,815</u>	<u>8.66%</u>

Long Term Debt Service  
FY'17 thru FY'31  
(Does Not Include CCRSD)



# **Town of Carlisle Summary of Expenditures FY'17 Balanced Budget**



**Long Term Capital Requirements Committee  
FY'17 Recommended Appropriations  
and  
Four Year Capital Summary Projection**

		Recommended	Four Year Capital Summary Projection			
		FY 2017				
	<u>Project/Program</u>	<u>Appropriations</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>
Carlisle Schools	Technology Replacement - Desktop/Laptop	80,000	80,000	80,000	80,000	80,000
Carlisle Schools	Annual Maintenance (misc projects)	25,000	25,000	25,000	25,000	25,000
Carlisle Schools	Robbins HVAC Roof-top Replacements	-			200,000	
Carlisle Schools	Corey Elevator			75,000		
Carlisle Schools	Wlikns Building Restroom Floors				30,000	
Carlisle Schools	Exercise Room Flooring		30,000			
Carlisle Schools	Corey Building - Replace Girls Lockers					27,000
Carlisle Schools	Painting & Interior Finishes - Robbins Building		15,000			
Carlisle Schools	Painting & Interior Finishes - Wilkins Building				20,000	
Carlisle Schools	Painting & Interior Finishes - Corey Building					20,000
Carlisle Schools	Painting & Interior Finishes - Spaulding Building					20,000
Carlisle Schools	Grant Building - Ceiling Replacement		20,000			
Carlisle Schools	Brick Building - Flooring Plumbing, etal					80,000
Carlisle Schools	Kitchen Serving Line Replacement	45,000				
Carlisle Schools	Tractor replacement		25,000			
Carlisle Schools	Security Plan Implementation	30,000	21,278	12,433		
Police	Cruiser Replacements	47,000	94,000	47,000	94,000	47,000
Police	Computer Replacement	4,000	4,000	4,000	4,000	4,000
Police	Flooring	13,000				
Police	Re-roofing	-				
Police	Police Station Refurbishment		300,000			
Police	Vests				18,000	
Police	Dispatch Console		350,000	350,000	350,000	

		Recommended FY 2017	Four Year Capital Summary Projection			
<u>Project/Program</u>		<u>Appropriations</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>
Fire	Computer Replacement	2,500				
Fire	Misc Building Projects / Station Maint.	5,000	5,000			
Fire	Hose Replacement		40,000			-
Fire	Rescue Boat		21,000			
Fire	Cisterns		150,000			150,000
Fire	Snowmobile & ATV with Trailer			45,000		
Fire	Car #1 Replacement		40,000			
Fire	Car #3 Replacement	48,000				
Fire	Ambulance Replacement			225,000		
Fire	Communications equipment		50,000			
Fire	Pager Replacements			15,000		
Fire	Gas Tank Removal & New AG Tanks			250,000		
Fire	Replace A/C unit		15,000			
Fire	Replace Boiler & Hot Water Tank					7,500
Fire	Replace Front Door & Windows		12,000			
Fire	Replace Training Room Furniture		6,000			
Fire	Station Interior Painting & Carpet Replacement			20,000		
Fire	LDH Appliance replacement				15,000	
Fire	Firefighter Gear Boxes			15,000		
Fire	Outside Shelter for Tanker Truck	6,500				
Fire	Office Trailer fro Additional Space	8,000				
Fire	Apparaus Bay Heating Units				10,000	
Library	HVAC Repairs					
Library	Misc Maintenance Projects - Repairs and Service	5,000	5,000	5,000	5,000	5,000
Library	Technology Upgrades	4,000	4,000	4,000	4,000	4,000
Library	Replace carpeting		75,000			
Library	Interior Painting	20,000				
Library	Parking Lot Repaving		8,000	100,000		
Town Hall	Technology Upgrades	5,000	5,000	10,000	10,000	10,000

		Recommended FY 2017	Four Year Capital Summary Projection			
<u>Project/Program</u>		<u>Appropriations</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>
Town Hall	Major Repair/Replacement Account	10,000	10,000	15,000	15,000	15,000
Town Hall	Window Replacement			90,000	90,000	
Town Hall	VOIP Telephone System			50,000	50,000	
Town Hall	Energy/Lighting Upgrades			2,500		
Town Hall	Records Management / Archival Storage		25,000			
Town Hall	HVAC/Air Handler/Condenser		15,000			
Town Hall	Rear Vestibule		53,000			
Town Hall	Weatherproofing of Windows and Doors		5,500			
Town Hall	Attic Fans & Ventilation		30,000			
Town Hall	Replace Entry Doors		45,000			
Town Hall	Remodel Restrooms & Kitchens				40,000	40,000
Town Hall	Site Improvements - Landscaping & Paving		75,000	35,000		
Town Hall	Mechanical Room					65,000
Town Hall	Replace Ceilings					75,000
Town Hall	New Roof				145,000	
Town Hall	Carpet & Painting			45,000		45,000
Town Hall	Cross-walk signals	10,000				
Town Hall	Furnishing			20,000		20,000
DPW	Snow Plow Equipment for Pathways	9,295				
<b>Totals</b>		<b>377,295</b>	<b>1,658,778</b>	<b>1,539,933</b>	<b>1,205,000</b>	<b>739,500</b>

**Long Term Capital Requirements Committee  
FY'17 Recommended Appropriations  
Funding Sources**

<b>Total FY'17 Recommended Capital Appropriations</b>	<b><u>377,295</u></b>
<b>Funded from Free Cash</b>	<b>100,000</b>
<b>Funded from the tax levy</b>	<b><u>277,295</u></b>
<b>Total recommended FY'16 funding sources</b>	<b><u>377,295</u></b>

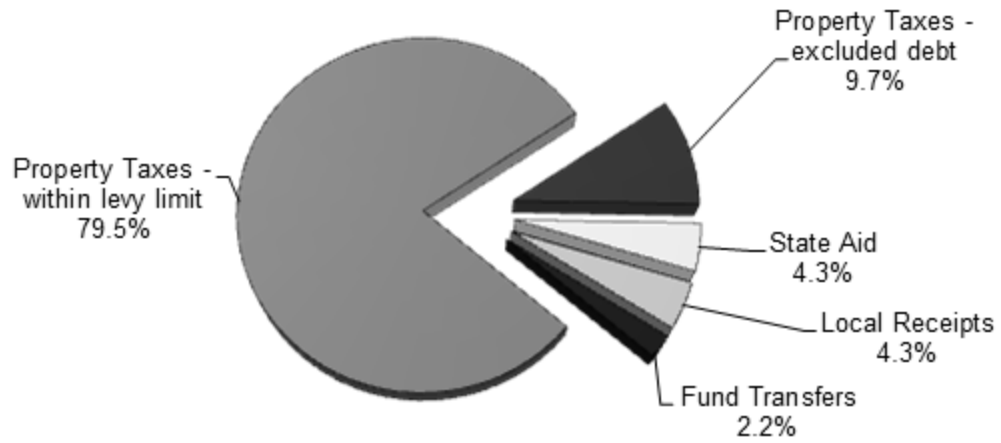


**SUMMARY**

	FY'16 Budget	FY'17 Levy Limit Operating Budget	% Change from FY'16
<b>Projected Revenue:</b>			
Property Taxes - Prop. 2 1/2 levy limit	24,127,690	24,988,882	3.6%
Excess levy capacity	(2,163,652)	(2,073,279)	-4.2%
Net Property Tax Levv	\$21,964,038	\$22,915,603	4.3%
Property Taxes - excluded debt	2,734,171	2,792,815	2.1%
Property Taxes - capital exclusion	-	-	
State aid	1,243,637	1,243,637	0.0%
Local Receipts	1,248,885	1,248,885	0.0%
Fund Transfers	997,793	626,047	-37.3%
<b>Total Projected Revenue</b>	<b>28,188,524</b>	<b>28,826,987</b>	<b>2.3%</b>
<b>Expenditures:</b>			
State, County & Other	169,409	167,500	-1.1%
LTCRC Warrant Articles	401,130	377,295	-5.9%
<b>Operating Budgets</b>			
General Government	1,191,855	1,308,106	9.8%
Protection of Persons & Property	2,380,577	2,518,092	5.8%
Board of Health	91,085	106,292	16.7%
Public Works	1,130,719	1,160,241	2.6%
Public Assistance	219,791	243,298	10.7%
Education	17,826,518	18,254,264	2.4%
Library	594,064	618,899	4.2%
Recreation	149,990	159,973	6.7%
Insurance & Benefits	1,480,000	1,395,000	-5.7%
Unclassified	152,000	152,000	0.0%
County Retirement	771,117	820,032	6.3%
Debt Service	1,535,869	1,502,170	-2.2%
<b>Total Operating Budgets</b>	<b>27,523,585</b>	<b>28,238,367</b>	<b>2.6%</b>
Capital Exclusion	-	-	
Separate Articles	94,400	43,825	-53.6%
<b>Total Budgeted Expenditures</b>	<b>28,188,524</b>	<b>28,826,987</b>	<b>2.3%</b>
<b>Surplus/(Deficit)</b>	<b>\$ -</b>	<b>\$ -</b>	

## REVENUES & EXPENDITURES

Sources of Revenue  
FY'17 Balanced Budget



Expenditures by Category  
FY'17 Balanced Budget

